



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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ALHAMBRA, CALIFORNIA 91803-1331  
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DONALD L. WOLFE, Director

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

June 5, 2007

IN REPLY PLEASE

REFER TO FILE: PD-5

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**PARATRANSIT SERVICES  
PROPOSITION A LOCAL RETURN TRANSIT PROGRAM  
FISCAL YEAR 2007-08  
SUPERVISORIAL DISTRICT 1  
3 VOTES**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve the disbursement of \$1,511,800 from the First Supervisorial District's Proposition A Local Return Transit Program, included in the proposed Fiscal Year 2007-08 Transit Enterprise Fund Budget for the continuation of paratransit services for eligible patrons in the unincorporated County areas of the First District for Fiscal Year 2007-08. The First District's Paratransit Program includes the following services: Azusa/Glendora, East Los Angeles, Rancho Los Amigos, Teen Mother, Whittier/West Covina Islands, and Willowbrook/Walnut Park. The enclosure lists these services with providers, terms, and the First District's Fiscal Year 2007-08 contract amounts.
2. Authorize the Director of Public Works, or his designee, to negotiate the following Agreements for paratransit services in the First District with the costs and terms as indicated: The Azusa/Glendora Paratransit Service, provided through the City of Azusa, at a cost to the First District of \$108,000 for Fiscal Year 2007-08 (County cost for the three-year Agreement is \$369,000); the Rancho Los Amigos Paratransit Service, provided through the Los Amigos Research and Education Institute, at a cost to the First District of \$42,000 for Fiscal Year 2007-08 (County cost for

the two-year Agreement is \$608,000); and the Teen Mother Paratransit Service, provided through the Hacienda/La Puente Unified School District, at a cost to the First District of \$6,000 for Fiscal Year 2007-08 (County cost for the five-year Agreement is \$75,000).

3. Instruct the Director of Public Works, or his designee, to sign the Agreements.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On January 4, 1983, your Board directed that funds for paratransit services should be provided from each Supervisorial District's allocation of the County's Proposition A Local Return Transit Program at the discretion of each Supervisor. In Fiscal Year 1983-84, and in subsequent fiscal years, your Board approved paratransit services providing transportation opportunities for eligible patrons of the unincorporated areas of the County of Los Angeles.

The purpose of this action is to approve the continuation of paratransit services for eligible patrons of the unincorporated County areas of the First District and to authorize the Director of Public Works, or his designee, to negotiate and enter into Agreements with various entities for the provision of services in certain areas in the First District.

The paratransit Agreement for the Willowbrook/Walnut Park, which includes unincorporated County areas of Florence and Walnut Park within the First District, will expire on June 30, 2007. It will be awarded through a competitive selection process and submitted for your approval under a separate Board Letter.

### **Implementation of Strategic Plan Goals**

This action meets the County Strategic Plan Goal of Service Excellence as it provides services to the public in a responsive manner. These services improve the mobility of transit dependent patrons.

### **FISCAL IMPACT/FINANCING**

This action authorizes the disbursement of \$1,511,800 for the continuation of paratransit services for eligible patrons in the unincorporated County areas of the First District for Fiscal Year 2007-08.

Three existing Agreements will expire on June 30, 2007. This action authorizes the Director of Public Works, or his designee, to negotiate and enter into Agreements to continue these services for a combined Fiscal Year 2007-08 expenditure of \$156,000. These three Agreements are with the following agencies: The Azusa/Glendora Paratransit Service provided by the City of Azusa, at a First District cost of \$108,000 for Fiscal Year 2007-08, \$111,000 for Fiscal Year 2008-09, and \$113,000 for Fiscal Year 2009-10; the Rancho Los Amigos Paratransit Service, provided through the Los Amigos Research and Education Institute, at a First District cost of \$42,000 for Fiscal Year 2007-08, and \$43,000 for Fiscal Year 2008-09; and the Teen Mother Paratransit Service, provided through the Hacienda/La Puente Unified School District, at a First District cost of \$6,000 per year for five years from Fiscal Years 2007-08 through 2011-12. This Paratransit Program contains Agreements with multiple-year terms; the costs for each Fiscal Year within the Agreement will be submitted for your approval as part of future Paratransit Programs. Each Agreement includes a 30-day no-fault clause for termination.

Two paratransit services have Agreements that were previously executed. The East Los Angeles and Whittier/West Covina Islands Paratransit Services are provided under existing Agreements for a combined First District Fiscal Year 2007-08 disbursement of \$1,255,800.

The Willowbrook/Walnut Park Paratransit Service will be awarded through a competitive selection process with an estimated First District Fiscal Year 2007-08 cost of \$100,000. We will submit this contract for your approval under a separate Board action.

Therefore, the Fiscal Year 2007-08 Paratransit Program Budget for the First District totals \$1,511,800, which includes, with your approval, services authorized by this Board action for \$156,000; the previously executed service Agreements for \$1,255,800; and the award through the competitive selection process of an estimated cost of \$100,000. The enclosure lists these services and their individual Fiscal Year 2007-08 amounts, providers, and terms.

The necessary funds are available in the First District's Proposition A Local Return Transit Program, included in the proposed Fiscal Year 2007-08 Transit Enterprise Fund Budget. There will be no impact on net County costs.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Agreements will be in compliance with the mandatory jury service requirements as set forth in the Los Angeles County Code, Chapters 2.203.010 through 2.203.090, Jury Service Program. The Agreements will be signed after receiving the signed Jury Service Program Exception and Certification forms. Should we not receive the signed forms from a contractor for service, that service will be interrupted until we receive the forms and the Agreement is signed.

The Agreements will be approved as to form by County Counsel prior to submittal to the Director of Public Works, or his designee, for signature.

### **ENVIRONMENTAL DOCUMENTATION**

On May 15, 2001, Synopsis 92, your Board found the County's Paratransit Program to consist of discretionary projects that are statutorily exempt from the California Environmental Quality Act pursuant to the California Public Resources Code Section 21080 (b) (10).

### **CONTRACTING PROCESS**

The paratransit services for eligible patrons of the unincorporated County areas are provided primarily through participation in joint paratransit services with cities and other governmental agencies adjacent to the unincorporated County areas and less frequently through contracts the County enters into with private, for-profit or nonprofit, transportation service providers.

Through participation in joint paratransit services, the County benefits by a lower service cost due to economies of scale, better service to residents because of service coordination and, when available, subsidies provided through grants from the Los Angeles County Metropolitan Transportation Authority Proposition A Discretionary Incentive Grant Program. The Incentive Grant Program provides financial assistance to agencies that coordinate paratransit services across jurisdictional boundaries.

Most of the cities and other governmental agencies that allow the County to partner with them contract with private transportation service providers through a competitive selection and procurement process. The County's share of the cost of the service is proportionately based on the number of unincorporated County residents who use the service. When the County contracts directly with a transportation service provider, a competitive procurement process is used.

The Honorable Board of Supervisors  
June 5, 2007  
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**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This action provides for the continuation of the current services. The approval of this action will not result in the displacement of any County employees, as these services are presently contracted with the private sector.

**CONCLUSION**

Upon approval, please return two adopted copies of this letter to Public Works.

Respectfully submitted,

DONALD L. WOLFE  
Director of Public Works

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Enc.

cc: Chief Administrative Office  
County Counsel

**ENCLOSURE**  
**SUPERVISORIAL DISTRICT 1**  
**PARATRANSIT SERVICES**  
**FISCAL YEAR 2007-2008**

SERVICE AGREEMENTS (NEWLY NEGOTIATED)	PROVIDER	MULTIPLE YEAR TERMS	AGREEMENT EXPIRATION	2007-08 BUDGET AMOUNT
Azusa/Glendora (with SD 5)	City of Azusa (1)	3-YEAR	06/30/10	\$108,000
Rancho Los Amigos (All Districts)	Los Amigos Research and Education Institute (1)	2-YEAR	06/30/09	42,000
Teen Mother (with SD 4 & SD 5)	Hacienda La Puente Unified School District (1)	5-YEAR	06/30/12	6,000
<b>SUBTOTAL</b>				<b>\$156,000</b>

PREVIOUSLY EXECUTED AGREEMENTS (2)				
East Los Angeles	Southland Transit (3)	4.5-YEAR	06/30/08	\$ 933,800
Whittier/West Covina Islands (with SD 4 & SD 5)	Southland Transit (3)	4.5-YEAR	06/30/08	322,000
<b>SUBTOTAL</b>				<b>\$1,255,800</b>

REQUEST FOR PROPOSAL (4)				
Willowbrook/Walnut Park (with SD 2)	To be determined	2-YEAR	06/30/09	\$100,000
<b>SUBTOTAL</b>				<b>\$100,000</b>

			<b>GRAND TOTAL</b>	<b>\$1,511,800</b>
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**NOTE:**

- (1) City, Joint Powers Authority, or Governmental Agency.
- (2) Agreements were executed in prior years. This action approves the FY 2007-08 contract amount.
- (3) Private Transit Service Provider.
- (4) To be awarded through competitive selection process under separate Board Action.